

Geary Community Farmers Market

Organization and Rules



Overview:

Location: 1025 S Washington, Junction City KS (Parking lot of JC Naz Church)

Season: May – October

Schedule: Thursdays, 4:00 – 7:00 pm

General Vendor Rules and Responsibilities:

1. Vendors must pre-register with the farmers market. Online registration is available at www.livewellgearycounty.org/farmers-market
2. Notify the market manager by Noon on market day if you won't be in attendance
3. Use hand sanitizer, gloves, and/or handwashing stations before and frequently during the market
4. All use of commercial tobacco is prohibited at the farmers market.
5. All vendors must comply with KS Department of Agriculture Farmers Market Regulations and Food Safety Best Practices [MF3138 Foods Sold Direct to Consumers in Kansas: Regulations and Food Safety Best Practices \(ksu.edu\)](http://www.mf3138.com) and Geary County Health Department public health directives
6. Any items that are not grown within the state of Kansas must be clearly labeled with their state of origin
7. At least 75% of items on a vendor's table must be grown, made, or have had value added to [homegrown, handmade, or homemade] unless you have prior approval of the Market Manager.
8. Vendors must remain at the market until closing time.
9. Communicate any questions, concerns, or constructive ideas to the Market Manager

Market Organization:

1. The Geary Community Farmers Market is operated by Live Well Geary County, a registered 501c3 non-profit corporation.
2. The Market Manager is an independent contractor, hired by Live Well Geary County.
3. The Farmers Market Steering Committee represents vendors, Live Well Geary County, and other community partners to provide open communication and planning for the market.
4. At least 50% of products available at the market must be healthy foods.

Stall Set Up and Fees:

1. Set-up begins at 2:30 pm each Thursday. Vendors should be set up no later than 3:30 pm
2. Booths must be within the space allowed and as directed by the Market Manager
3. Each vendor should maintain their sales area in a neat, clean, and orderly condition.
4. Each vendor is responsible for their own property and any damage or injury their property may cause at the market.
5. Each vendor must pay the applicable stall fees as follows:
 - a. Regular stall (not to exceed 10' wide): \$10 per week OR \$200 paid in full on or before the first market of the season
 - b. Large stall (any set-up exceeding 10' wide): \$15 per week OR \$300 paid in full on or before the first market of the season
6. Stall fees may be paid by cash or check (payable to *Live Well Geary County*)

More Information:

- Live Well Geary County www.livewellgearycounty.org
- Geary Community Farmers Market www.livewellgearycounty.org/farmers-market
- GCFM Facebook Page www.facebook.com/GearyCommunityFarmersMarket
- KS Dept of Agriculture Farmers Market Food Safety Regulations and Best Practices [MF3138](http://www.mf3138.org)
[Foods Sold Direct to Consumers in Kansas: Regulations and Food Safety Best Practices \(ksu.edu\)](http://www.mf3138.org/FoodsSoldDirecttoConsumersinKansasRegulationsandFoodSafetyBestPracticesksu.edu)
- KS Business Tax Application [CR-16 Business Tax Application \(ksrevenue.org\)](http://www.ksrevenue.org)
- Double Up Food Bucks <http://www.doubleupheartland.org/>
- [Double Up Food Bucks – Information for Eligible Vendors](http://www.doubleupheartland.org/DoubleUpFoodBucks-InformationforEligibleVendors)
- [Double Up Food Bucks – Information for Non-Eligible Vendors](http://www.doubleupheartland.org/DoubleUpFoodBucks-InformationforNonEligibleVendors)
- Kansas Senior Farmers Market Nutrition Program <http://www.kdheks.gov/sfmnp/>

Online Vendor Application:

<https://forms.gle/djJ3ZDSS6kVYGJ3s7>